

## **Position Description**

### **Regional Vice President**

Each Regional Vice-President (RVP) serves as a representative to NEHA for the affiliate members and nonaffiliated members within their region for a period of three years. RVPs represent the NEHA members in a designated geographical area.

NEHA RVPs are encouraged to maintain a close relationship with the NEHA affiliates in their geographical area, to serve as a liaison between the affiliates in their geographical area and NEHA, and, when possible, to attend affiliate functions in order to promote NEHA and maintain contact with NEHA members within the affiliates. However, NEHA RVPs do not represent affiliates, but rather the NEHA members within their geographical areas.

### **Region Affiliate States or Entities**

1. Alaska, Idaho, Oregon, and Washington
2. Arizona, California, Hawaii, Nevada
3. Colorado, Montana, Utah, Wyoming, and NEHA members residing outside of the U.S., except members of the U.S. armed forces
4. Iowa, Minnesota, Nebraska, North Dakota, South Dakota, and Wisconsin
5. Arkansas, Kansas, Louisiana, Missouri, New Mexico, Oklahoma, and Texas
6. Illinois, Indiana, Kentucky, Michigan, and Ohio
7. Alabama, Florida, Georgia, Mississippi, North Carolina, South Carolina, and Tennessee
8. Delaware, Maryland, Pennsylvania, Virginia, Washington, DC, West Virginia, and NEHA members of the U.S. armed forces residing outside of the U.S.
9. Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island, and Vermont

### **Functions include but are not limited to:**

1. Coordinating activities within the region.
2. Serving as liaison between individual members in the region, regional affiliates, and the NEHA headquarters.
3. Representing NEHA at meetings, seminars, hearings, etc.
4. Chairing special-purpose committees, task forces, or groups as assigned by the President.
5. Participating in all Board meetings.

6. Overseeing membership drives within the region.
7. Maintain a list of current affiliate officers and advise the national office of any changes.
8. May serve as a member of various Board committees.
9. Other duties as directed by the President.

### **Travel Allowance**

Each RVP shall have available a travel allowance for travel and other appropriate activities. This allowance shall be determined by the Board of Directors on an annual basis (currently \$2,000/Fiscal Year). Requests for reimbursement will follow procedures outlined in Section 7 of the Board of Directors Policy and Procedure Manual. RVPs have an additional and separate budget for attendance at the AEC.

